

# Information for Academic Year : 2075

## Dear Parents/Guardians,

We would like to inform our esteemed parents and guardians that we have introduced the following policies from this year to further enhance the quality of education. We'll never hesitate to bring further modifications as and when required to improve the standard of education.

## ADMISSION INFORMATION:

- The **new admission** for the **Academic Session 2075** is open from **Nursery to class VII** in limited seats. Admission will be strictly on merit basis.
- Entrance for new admission will be held on **10<sup>th</sup> Chaitra, 2074 B.S. Parents' interview** is mandatory before admission of students.
- Parents/Guardians of existing students of our school are kindly requested to confirm their ward's continuity in this school by paying the annual charges within 7 days of Final Results. Choice of section will be offered on the "**First come, First serve**" basis. Section will not be changed after the names are written in the register.
- Those students who want to stay at hostel should have a separate admission for hostel right at the beginning of the Academic Session. For more details contact school reception.
- We keep only **20 students** in each section in **pre-primary wing (Nursery, LKG & UKG)**.

## FINANCIAL RULES:

- Regarding the financial details, please contact Account Section. Account Section will remain open even during holidays from **9:00 a.m. to 4:00 p.m.** except on Saturdays.
- Bills will be issued on a quarterly basis i.e. once in every 3 months.
- School fees can be paid through 'ESEWA' (online) or any branch of GLOBAL IME BANK.
- **Transportation fee of Rs. 2000 /-** will be imposed per month. If the transportation fees for the whole year is paid in advance, two months' fees will be waived. They have to pay only 10 months' fees.
- Regarding other fees such as tuition fees, lunch, hostel charges etc., one month's fee will be waived if fees for the whole year is paid in advance. Payment should be made within **Baishakh** to avail of this facility.

## TRANSPORTATION:

- Considering the convenience of our students, we have broadened the coverage of our transportation system and made the necessary arrangements for covering the entire area within Kathmandu Valley both inside and outside the Ring Road. For further details, please contact **Mr. Binod Kumar Chaudhary (Transportation In-charge)**
- For students from **Playgroup to grade one**, separate school vans are available for door to door transportation service in most of the areas.
- Letter must be submitted to transportation incharge if they wish to discontinue bus service.

## SCHOOL INFORMATION:

- **School notice board (voicemail) number is 1618015535663.** Dial this notice board number to hear pre-recorded notice. Website: [www.nightingale.edu.np](http://www.nightingale.edu.np)
- We use bulk sms system to send sms to parents/guardians frequently. Therefore, mobile number has to be updated immediately in case of change in number.
- Please, download school app from Playstore or Appstore so that you can get information and notifications related to your child. You have to scan **QR code** printed on **student's ID card to login.**

## FOOD

- Junk food is strictly prohibited. **Home-made tiffin** and safe drinking water are strongly recommended for better health of children. School has been providing jar water (mineral water) to the students.
- Students can avail of the facility of lunch at school. Lunch is compulsory in pre-primary wing.

## STATIONERY MATERIALS:

- Distribution of text-books, exercise books & school diaries will be carried out from school.
- Only "school exercise books" (notebooks) are to be used by the students.

**School bag:** From this year, we have introduced school bag with school logo which is to be used by all the students for uniformity.



School bag sample

To be purchased from outside:

- **Black leather shoes**
- **Simple white canvas shoes**

**Note:** Girls will be allowed to wear navy blue stockings only in winter.



Boy's shoe Sample



Girl's shoe Sample

## ADDITIONAL INFORMATION:

- **Day boarder's facility** (9 a.m. to 7 p.m.) & (7 a.m. to 7 p.m.) and day care facility (3 p.m. to 5 p.m.) are available for which additional charges will be imposed.
- Choices of subjects offered in grade 9:
  - OPT I : (Maths / Economics/ Opt. English)
  - OPT II: (Computer/Accountancy/ Opt. Science)
- **Compulsory subjects in grade 11:** Physics, Chemistry, Maths, Accountancy, Economics, English, Nepali
- **Choices of subjects offered in grade 11:** (Hotel Management, Computer Science, Business Studies, Travel & Tourism, Law, Biology)
- **Chinese Language will be introduced in grades 7 & 8.**

## SCHOOL UNIFORM:

These clothing items purchased from other places which don't match school specifications won't be accepted.

To be purchased from **N.S. Traders (Tel:4230813), Bhotebahal (Near Peepalbot).**

- **School uniform**
- **School blazer (Grade: 4 to 10)**

To be purchased from School Reception.

- **School tracksuit: Red(Nursery-Six), Blue ( Grade: 7-10)**
- **House T-shirt (Grade: 2 to 10)**
- **School jacket**
- **School socks**
- **Half sweater(Grade: 4-10)**
- **Full sweater (Grade: Nursery-three)**
- **School belt**
- **School tie**

## DETAILS ABOUT STUDENTS' GETUP:

**Circumference of the hem of pants should be from 17 to 18 inches according to the height of the students.**

**School pants and skirt:**

- Boys are not allowed to wear draipipes, hipsters etc.
- Skirt must reach upto the knee.
- School tie, socks, belt, ribbon etc are compulsory to wear.

**Note:**

- Girls must wear their hair in two plaits and use white ribbons.
- Boys must have crew cut (machine-cut hair) & sideboards are not allowed.
- Boys and girls must apply oil in the hair.

**Note:**

- Only simple school bags and school shoes will be accepted. Boy's shoes must have rounded toe and lace and girl's shoes must have a buckle/velcro and rounded toe. [Recommended brand: Playboy leather]
- Party shoes, Dingo, pointed shoes etc are not allowed.

**Note:**

Students without proper school uniform (ID card, belt, socks, ribbon, tie etc) may not be allowed to enter school premises/classroom.

## SPECIAL TRAINING PROGRAMME:

We are glad to announce that we have planned to introduce special training of various extra-curricular activities from the next year. They will be trained in those selected fields by well-known experts hired by school. Training will be conducted after school and school buses will be available to drop off the students after the training. Additional fees may be applicable which will be notified and sent for approval before the training session begins.

### Following options will be available for the special training:

Dance	Music	Drama	Volleyball	Cricket
Futsal	Table Tennis	Karate	Basketball	Anchoring

**Note:** Necessary arrangement will be made if a group of students want special training in any other field such as foreign language, martial art, singing, etc.

### Report Card Distribution:

#### From Nursery to grade 6

- Time 10:00 a.m. to 12 : 00 noon  
(24<sup>th</sup> Chaitra, 2074 B.S., Saturday)

### Report Card Distribution:

#### Grade 7 & 9

- Time 10:00 a.m. to 12 : 00 noon (28<sup>th</sup> Chaitra, 2074 B.S., Wednesday)
- For BLE results of grade 8, sms will be sent after the results are published.

New session commences from the **5<sup>th</sup> of Baishakh, 2075 B.S. (Nursery-Six), 10<sup>th</sup> of Baisakh, 2075 (Grade: 7-10) & 19<sup>th</sup> of Baishakh, 2075 (Grade: 11)**

**ADMISSION  
OPEN**

FOR

**PLAY GROUP to Grade VII**



**NIGHTINGALE  
INTERNATIONAL SECONDARY SCHOOL**  
Kupondole, Lalitpur, Ph. No. 01-5535663, 5551791, 5551829

**T. L. Chaudhary  
Founder**